

Marine Safety Officer (OPS4)



Government
of South Australia

Department for Infrastructure
and Transport

Role statement

Organisational alignment	Division:	Road and Marine
	Directorate:	Marine Services
	Section:	Marine Safety and Compliance
Reporting relationships	Reports to:	Marine Safety Coordinator
	Direct reports:	Nil

Role overview

The Marine Safety Officer is accountable to the Marine Safety Coordinator for state-wide water based and land based patrols to assess compliance with the standards required under boating legislation and relevant Codes of Practice.

The role is to ensure vessels are safe and comply with legislative requirements undertaking education, enforcement, and deterrent action where vessels are operating in breach of relevant legislation, in accordance with Agency policies, procedures and guidelines. This includes the coordination and timely, effective investigations into reported incidents, detections of breaches of legislation, contributing to the development of strategic initiatives that contribute to provide for the safe use of South Australian waters for recreational and other aquatic activities.

The incumbent should have experience in interpreting legislation, investigation techniques, compiling prosecution briefs and comprehensive knowledge of government policy, procedures and administrative law processes and practices.

Further information about the Department can be found at: <https://www.dit.sa.gov.au/about-us>

Our values

We pride ourselves on applying these values to our day-to-day interactions and individual performance. They shape our approach to achieving our strategic agenda.



Collaboration

We work together as one team to serve our customers.



Honesty

We are honest, open and act with integrity.



Excellence

We commit to excellence in everything we do.



Enjoyment

We enjoy our work and recognise our success.



Respect

We respect, understand and value the people we serve.

Key outcomes required of the role

- Conducting compliance and enforcement operational activities including joint activities with other DIT units and other enforcement agencies.
- Undertaking enforcement and deterrent action in relation to marine participants operating in breach of relevant Legislation and guidelines including issuing verbal and formal warnings, expiation notices, and directions.
- Undertaking investigations, maintaining records and systems and contributing to the planning of operational work programs, services and projects and the development of reports and performance benchmarking.
- Providing operational advice and delivering a high level of technical or operational skill that supports the delivery of programs.
- Participating in the effective and efficient management of the section.
- Liaising and negotiating with internal and external operational or technical stakeholders, suppliers and service providers, to support the performance of large and complex operational or technical work programs, services and projects.
- Contributing to a high standard of customer service for internal and external clients and quality management and risk.
- Contribute to a safe, diverse and healthy work environment free from discrimination and harassment by working in accordance with our values, legislative requirements, the Code of Ethics for the South Australian Public Sector, equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements.

Special conditions attached to the role

- A National Police Check (NPC) is required prior to employment in the Department for Infrastructure and Transport which must be renewed every three years.
- A Working with Children Check (WWCC) is required prior to employment which must be renewed every five years before expiry.
- Normal hours of duty will be 150 hours to be worked over a four (4) week period including a minimum of 26 weekends (26 Saturdays and 26 Sundays) and six (6) public holidays per year for which a penalty rate will apply.
- Must wear Agency uniform as required.
- Must be suitable to be appointed as an Authorised Officer under relevant State and Commonwealth Acts.
- In the event of an emergency any staff member of Marine Services may be required to assist in response and recovery activities. This may potentially include long hours and challenging work conditions.
- Roles may be required to work at various locations within the State.
- Some out of hours and weekend work, along with some intra/interstate travel requiring overnight stays, may be required.

Educational qualifications / licenses

- A current driver's licence is essential.
- Coxswain Grade 1 Near Coastal Certificate of Competency.
- Current First Aid Certificate, Forklift Licence and Heavy Vehicle Licence will be well regarded.

Technical capabilities

- Nil.

Person capabilities

[Our Capability Framework](#) describes the core capabilities, behaviours and skills required for us to meet our strategic objectives and be a modern public sector, attracting, developing and retaining the best talent. The framework is constructed around five categories of capability; personal attributes; building relationships; achieving results; leadership and growth; and performance enablers.

Refer to our framework for the detailed capabilities required for this stream. This role is classified as:

Stream 2: Leader

Stream 2 roles would typically consist of supervisors and senior team members, including those with technical knowledge (indicative classifications include ASO4-6, PO2-3, OPS4-7, TGO2-5, M3-7, WPA2, WBT7-10).

Key selection criteria

The criteria outlined below are drawn from the most significant requirements of the person capabilities (from Our Capability Framework) and technical capability, professional knowledge and experience to be addressed in your application having consideration of the role overview and key outcomes.

- Demonstrated ability to communicate effectively, succinctly and accurately with internal and external stakeholders, suppliers and service providers in a manner that supports the positive negotiation of outcomes and resolution of conflict and technical or operational issues.
- Work collaboratively and develop partnerships with internal and external stakeholders, suppliers and service providers to support the performance of large and complex operational or technical work programs, services and projects that are consistent with agency strategies, policies and priorities and deliver the sections objectives.
- Proven ability to work under limited direction, independently or as part of a team, identify performance outcomes, contribute to the planning and delivery field based work programs, set priorities, achieve objectives within deadlines and make timely and well informed decisions.
- Experience in contributing a range of specific operational or technical skills and knowledge, respecting relevant legislation and risk management requirements to support operational or technical programs, services and projects.
- Sound understanding of the quality and risk management requirements and functions of a technical services or operational program, including an understanding of the relevant legislation and regulations that impact on the functions of the role and the Agency.
- Shows respect for diverse backgrounds, experiences and perspectives including that of Aboriginal and Torres Strait Islander people. Values diversity of thought.
- Shows genuine care for the safety and wellbeing of self and others.

Approved

Signature: _____ Date: _____

Director, Marine Services

People, Culture and Capability Use Only	KNet ID: 21886296	ANZSCO code: < >	Position number: < >
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